

CONSTITUTION AND RULES OF GITTISHAM FOLK DANCE CLUB

1. Name

The name of the club shall be Gittisham Folk Dance Club (hereinafter called 'the club')

2. Objectives

The objectives of the club shall be to provide and promote folk dancing at its weekly club nights and on such other occasions as the committee shall arrange from time to time.

3. Membership and subscription

Membership shall be open to all persons over the age of 18. An annual membership fee shall be proposed by the committee and agreed at the Annual General Meeting (AGM). Each paid-up member shall be entitled to vote at Annual/Extraordinary General Meetings. Persons under 18 may attend events but will not be full members or entitled to vote.

Membership fees shall run from 1st January to 31st December and must be paid by the end of February each year to ensure continued membership. New members joining after 31st October each year shall be deemed to have paid until 31st December the following year.

Entry fees for club nights and other club events shall be set by the committee and may be varied as necessary. Non-members or casual visitors may attend any club function by paying the appropriate admission fee and on such terms as may be published for any specific event.

In line with child protection initiatives and legislation, persons under the age of 18 can only be admitted accompanied by a parent or responsible adult.

4. Management

The general management of the club shall be the committee as elected by the majority of the members attending the AGM. The officers of the club shall be a chairman, vice-chairman, treasurer and secretary. Up to six members may be elected to the committee at any one time. The officers and ordinary committee members shall stand for re-election each year at the AGM.

The committee may co-opt additional members as it deems necessary. Such co-opted members shall be entitled to vote at committee meetings.

The quorum for committee meetings shall be four, of whom at least one must be an officer.

An AGM shall be held in March each year for conduct of usual business and any other matters notified in writing to the committee.

An Extraordinary General Meeting may be called at any time by decision of the committee or as soon as possible following request in writing to the secretary from any six paid-up members.

Any General Meeting shall be held on a date decided by the committee with at least 28 days notice given to each paid-up member by email or in writing, such notice to include an agenda or statement on the intended business of the meeting.

The quorum for a General Meeting shall be ten of whom at least two must be officers.

When any committee/AGM/EGM issue is put to the vote, the (acting) chairman shall have the option to exercise a single additional casting vote.

5. Finance

The club shall have a bank account for which three or more signatories should be nominated. Two signatories shall be required to sign cheques or to arrange on-line transfers. The treasurer shall prepare an annual financial report for presentation at the AGM, signed by a competent examiner. The financial year for the club shall run from 1st January to 31st December.

6. Dissolution

If the committee of the club decides by majority that it is advisable to dissolve the club it shall call a meeting with at least 28 days notice delivered by email or in writing to every paid-up member. If, at the meeting, a motion to dissolve the club is passed by a majority vote, the committee shall have the power to dispose of the club assets.

Any assets remaining after all outstanding debts have been settled shall be transferred to another local folk dance club. If no such club (or clubs) can be agreed upon, then the assets remaining will be handed to the English Folk Dance and Song Society for use at their discretion.

7. Alteration to the Constitution

Any alteration to this constitution can only be approved by a majority vote at an Annual or Extraordinary General Meeting which requires at least 28 days notice to members. Therefore a proposed alteration must be delivered in writing to the secretary of the club in good time to allow for such notice to include the stated wording of the proposal.

Constitution adopted at meeting held on: Date 03 03 2016

Signed: Chair Secretary R.W. Shaw

8/5/16.